** Staff & Faculty Payroll Calendar **

** LEGEND **
- Campus closure
- Holiday
- Payday
- Employee Report Absences in SFSU Gateway
- Absence Management Approval Deadline
- Pay for special consultants, students and hourly employees, as well as shift differential, stipend and overtime pay, is processed separately. Pay requests received in payroll by the due date will be paid by the 15th of the month.
- Docks and E-TRAC Changes at Payroll Office
- * Any late submittals will affect timely pay.
- * Late docks, contact your Payroll Analyst immediately.

** HOLIDAY OBSERVANCES **
- Martin Luther King Jr. Day .................January 17
- New Year’s Day .................................December 31, 2021
- President’s Day .................................November 25
- Columbus Day ..................................October 10
- Labor Day ......................................September 5
- Thanksgiving ....................................November 24
- Veterans Day ....................................November 11
- Independence Day .............................July 4
- Memorial Day ...................................May 30
- Christmas .......................................December 25
- Martin Luther King Jr. Day .................January 17
- Cesar Chavez Day ..............................March 31
- Lincoln’s Birthday ............................February 12
- Retirement Day .................................August 25
- Student Holiday ...............................November 26
- President’s Day .................................November 25
- Martin Luther King Jr. Day .................January 17
- Veterans Day ....................................November 11
- Labor Day ......................................September 5
- Thanksgiving ....................................November 24
- Columbus Day ..................................October 10
- Martin Luther King Jr. Day .................January 17
- Cesar Chavez Day ..............................March 31
- Lincoln’s Birthday ............................February 12
- Admission Day .................................December 29
- Campus Closure ..............................December 30

** Special Notes **
- ** Campus Closure December 30, 2022. Employees may use a Personal Holiday, Vacation day, use ADO or CTO, or may elect to be “docked” on that date. **