

Staff Council Plenary Meeting
Minutes
Friday, December 2, 2022, Zoom Meeting, 9am-10:30am

Present: Caroline Alcantara, David Apelt, Daniel Fontaine, Kendra Harris, Paula Hsieh, Chanda Jensen, Carlos Julio, Ash Klein, Zay Latt, Herman Lee, Mary Menees, Chelsea McNutt, Dylan Mooney, Sandee Noda, Janet Remolona, Tony Robbins, Devi Ruslani-Reyes, Anarose Schelstrate, Dominic Sciucchetti, Jamil Sheared, Denzel Vaovasa, Mirna Vasquez, Samantha Ward, Ingrid Williams, David Woo

Meeting called to order at 9:05am

- 1) Approval of the Agenda for December 2, 2022
Agenda accepted by acclamation.
- 2) Approval of Minutes from November 18, 2022 Meeting.
Minutes accepted by acclamation.
- 3) Announcements from the Floor
D.M. welcomed Caroline Alcantara.

Sandee encouraged everyone to RSVP to President's Holiday party so they can plan properly.

Reports

- 4) Chair's Report
D.M. reported on UBC meetings as well as other committees. He feels there is movement on campus. In Executive Leadership meeting D.M. got clarification on how to send names for representatives – we give them names and the specific committee chooses. We are running pretty thin and he said it's OK to submit 1 name if that is all we have. It's a challenge to get folks from across campus. Equity & Inclusion gave Dylan 4 names yesterday. He hasn't heard from Lori Beth Way (DUEAP) – we'd like her to come talk to us re. administrative barriers and how we can be of help. Do we have any administrative barriers we've identified from the group. Sheldon and Anousha most likely will be in one of the meetings in January for 20 minutes. We have two meetings left in December and D.M. would like to discuss UBC policies and he said it's in box and encouraged us to review during our December meetings.

- 5) University Reports - None

Ongoing Business

- 6) Standing Committees

New Business

7) Close the Loop

Staff Enrichment – D.A. reported that we have room all day for the Meet and Greet event so we can set up any time after 8am. Signage will be placed at main entrances to the Student Union and we will have the Staff Forum be available in the room and Nancy Ganner will announce the event. There will be informal seating and tables, signage for each standing committee. There will be an idea board, photos of current members, music, and video/photo loop of campus photos. Paula will do nametags for everyone.

Equity & Inclusion – D.S. reported that they discussed upcoming event and they are all going to be there and that they are getting ready on next election cycle. Mirna explained timelines, formulating plans, and Qualtrics.

Policy & Procedure Review – C.J. reported that their group discussed having a co-chair and that Kendra Harris is giving it some thought. They will decide in future meetings. They also discussed workload as there are folks with new responsibilities and how this affects each group. Discussed fundraising policies – what are they? Do we then need a treasurer? Talked about “carry forward” policy and agreed we need to know more and S.W. mentioned administrative review policy and how does this work.

Questions on scheduling future meetings in Spring semester. Is current format optimal? Weekly then breakout? Do we want to change this and follow academic senate model? When do we want to start again? M.M. agrees many of us has time constraints. Is it possible to follow structure now but not meet every week. What does the group feel is most effective? Ponder until next meeting.

8) Proposed Change to the Staff Council Bylaws – First Reading (Time Certain: No later than 10:15am)

First Reading – Dylan explained the process for changing/adding process. Proposal for First Reading, first goes to ExCom. First reading presented, feedback from everyone, brainstorming activity for feedback to the group. We are not making amendments and group will take note of the feedback. Second reading, larger body own document, and can make amendments/edits and these are voted on. Friendly amendments are acceptable (spellings, don't need to vote on).

M.M. shared that the Policy and Procedure Review group realized that it is important to create a communications coordinator for the ExCom. Dylan shared the document for folks to read through and it's also in Box. We will bring to a second reading next week and D.M. encouraged everyone to review again and to send group an email if there are any additional comments.

9) Open Floor

D.M. shared that he forgot to mention that ExCom met with Trustee Julia Lopez on Tuesday and gave a strong message that we all need to work together.

M.M. commented that staff is doing all we can and feels the “give” will have to come from another part of the university especially since we have a commitment of “no layoffs.” D.M. came away from this week’s meetings with a positive attitude – had various conversations about collaboration and met with James Martel about faculty side. Knowing we need to change and be ready to make them.

C.J., shared that Trustee Lopez emphasized the collaboration aspect of work we need to do. How can it be done without falling on staff’s backs. Both faculty and staff have concerns.

Meeting adjourned: 10:31am

Recorder: Anarose Schelstrate