

Staff Council Plenary Meeting  
Minutes  
Friday, October 28, 2022, Zoom Meeting, 9am-10:30am

Present: David Apelt, Chanda Jensen, Ash Klein, Mary Menees, Dylan Mooney, Roberto Santiago, Anarose Schelstrate, Dominic Scicchetti, Denzel Vaovasa, Mirna Vasquez, Samantha Ward,  
Absent: Jeff O'Toole, Janet Remolona, Tony Robbins

Meeting called to order at 9:07am

- 1) Approval of the Agenda for October 28 2022  
Agenda approved by acclamation.
- 2) Approval of Minutes from October 21, 2022 Meeting.  
Minutes accepted with “friendly” amendments: Gen from Gin, Anosha to Anoshua, and add Mirna to present.
- 3) Announcements from the Floor – there were none.
- 4) Chair’s Report  
D.M. reported that he was asked by Nancy Ganner to present at the Staff Forum in December and also at the Leadership Meeting. He will also be meeting with Ingrid today. D.M. thanked Denzel Vaovasa for volunteering to build the website and that he is still working with ITS on the email address. He has had specific request to have individual in strategic group. He was also offered another “staff enrichment” activity and will hand off to Staff Enrichment group.

In late November/early December, Sheldon and Anoshua will present.

#### Other Reports

UBC – D.M. shared that he and M.M. will be in UBC office hours and encouraged folks to join them. President’s message was quite powerful on behalf of staff. M.M. reported that there will be challenges ahead and that it will not be on backs of staff. Jeff Wilson presented that carry forwards and HERF funds helped replenish gaps and have enough reserves this year to carry us forward. AVP Dwayne Banks shared that personnel cost is our biggest expense and discussion is ongoing regarding decreasing the number of lecturers as well keeping the 3:3 load for T/TT. There are questions on how this 3:3 load is being fulfilled and that there needs to be more transparency. D.M. also commented that when position are not filled, work does end up on the backs of staff.

M.M. mentioned that there is talk about centralizing some functions across units (i.e., HR, Title 9) and sharing resources across campuses. D.M. is not sure what this means. Enrollment is down 17% of target and there will be discussions on what changes to make – perhaps getting rid of departments with very low enrollments

No report from Acad. Senate.

## New Business

- 5) Standing Committees Meet in Break-Out Rooms
- 6) Full Plenary Session – Report Back

Before S.C.s reports, a question was raised on how we want to move forward with our meetings. Do we continue as we have been doing – plenary, break-out, back to plenary or follow the Acad. Senate model (weeks 1 and 3, meet with everyone, weeks 2 and 4, only with standing committees). Is it time to bring the ex-officio members? Are they only participating in Plenary? C.J. likes our model and have D.M. hop around. She would like the ability for groups to share screen. This works only if groups have their own zoom link. S.W. added that she also likes our format and feels it is working out well as it allows work to be done quickly. We will be sticking to our model for now.

**Staff Enrichment** – Chair Roberto Santiago reported that this group is planning an event on Wednesday, November 30 or December 7. Looking at possible spaces and the size of space we secure will decide how big or small we make this event. Because Campus Memo is not widely read, we will send out notifications to the colleges and ask to send to their staff.

**Equity & Inclusion** – Co-Chair D.S. reported that they will get the letters out today to write-ins and hopefully have a vote next Friday. D.M. pointed out that we may not need a vote, but if we do, how long do we leave it open? M.V. suggested that instead of all staff voting, have Staff Council vote only. D.M. will ask Ingrid if we can use staff list serve.

**Policy & Procedure Review** – C.J. reported that they would like to write a position description for the Communications position and focus on the website and what it could look like. It could include links and photos of staff doing “stuff” on campus.

- 7) Open Floor Discussions

D.M. asked the group if anyone had additional questions for Ingrid. He shared that HR IT contacted Dylan saying that we are in-charged of our own website.

Meeting adjourned: 10:30am

Recorder: Anarose Schelstrate