

Staff Council Plenary Meeting
Minutes
Friday – April 5th, 2024
Zoom
9am-10:30am

<https://sfsu.zoom.us/j/85181548846?pwd=OExZb0syME5wcmNJTWhERTJuNHE3dz09>

Present: Caroline Alcantara, David Apelt, Husam Erciyas, Daniel Fontaine, Kendra Harris, Paula Hsieh, Chanda Jensen, Herman Lee, Chelsea McNutt, Dylan Mooney, Taylor Myers, Janet Remolona, Devi Ruslani-Reyes, Anarose Schelstrate, Dominic Sciuccchetti, Jamil Sheared, Duc Ta, Samantha Ward, Ingrid Williams

CALL TO ORDER: 9:05am

1. Approval of the Agenda for April 5th, 2024
Agenda approved by acclamation.
2. Approval of the Minutes for March 22nd, 2024
Minutes approved by acclamation.
3. Announcements from the Floor
Anarose thanked Paula for sending out the emails and flyer regarding the Craft Fair. Also thanked Caroline's student assistant, Nihar, for set-up help and all who showed up and supported the event.

Reports

4. Chair's Report
Dylan thanked the Staff Enrichment Committee for the Craft Fair event and hopes that it continues. Nominations for UBC seats are due April 11, full term seats, go to UBC website. Next UBC meeting is coming up and will continue discussion on IDC, indirect cost, policy. Vote will happen in May. Dylan shared link,
<https://adminfin.sfsu.edu/sites/default/files/documents/IDC%20Working%20Policy%20DRAFT%203.19.24%20v2.pdf>
Monthly check-in with president, good to have this direct connection. A couple of guest speakers coming up: next week Maisoon and Katie Murphy, and on the 19th, Carleen Mandolfo to discuss staff/faculty relations. Extended invitation to John Kim perhaps to come end of May.
5. University Reports (UBC, Senate, etc.)
None
6. Get to Know a Staff Council Member – Caroline Alcantara
Caroline came to SF State as a transfer student from City College. She spent many years in a corporate office before returning to school. She has an undergrad degree in astronomy. Her first job was as a student assistant, a temp in Public Admin., then to College of Behavioral Sciences which is now gone. She moved to the admissions office and was asst. to director. She left university for a year to work in an architectural firm, building prisons. Caroline missed working in university, so she applied in undergrad office, then landed in physics and astronomy for 14 years. Current position is as assistant to dean of COSE since/during the pandemic. COSE

includes Biology, Chemistry, Biochemistry, Computer Science, Engineering, School of Environment, combines with Earth Science, Physics , Astronomy and Psychology departments. They also have the Sierra Nevada field campus where they conduct field research and they offer campsites. Bring your own tent for 10 dollars and use theirs for 20 and also offer meals. College also has the estuary and science center. Her job has changed and evolved in the past few years. One that hasn't changed is the office manager duties, also involved project based. Duties are things that support the dean and college and confidential projects. Excited about the science and engineering innovation center and hope that folks come and visit and would like to host a meeting. 125 square feet building. Genentech and Gilead gave funds in the millions. Large lecture rooms, 125 capacity, first floor has 2 large maker spaces, robotics to use for faculty works. Will have a coffee bar. She also has a graduate degree in gerontology - thought that maybe after MA to become a director of assisted living community but decided not to do that. Been with univ for thirty years and planning to retire next year. Young people give her hope. As she plans for retirement, she looks back and she'll remember the people she has worked with , the community, and think a little bit about the failures. It's been a wonderful ride and really enjoyed working with staff council. Carmen Domingo offered the new building for Makers Fair Event.

Dylan thank Caroline.

Standing Committees

7. Break Out Rooms

Close the Loop

8. Standing Committees Report Back

Mega group – Dominic said that Mirna and Denzel are on vacation. They are tweaking the Qualtrics. So far, 5 self nominated. Next week they will discuss how to reach out to other groups on campus. Chelsea shared that they are also working on a survey for SC who are continuing or leaving early, to figure out what other vacancies we have to fill. Brainstorm on how to recruit more people especially those we haven't reached. agenda to "close the loop"

Enrichment – Devi reported that they discussed staff award and what we want to do in future. Discussed monthly (calendar year – January to December), yearly award (announced in January), and GATOR title. Still working on criteria. Paula asked Dylan when he is meeting with president. He has a meeting with Luis on Monday to setup meeting with president. Extended cabinet on April 18th. Paula asked about creating a staff council logo, might want to contact communications/marketing dept. Do we have artists in our group? Reach out to marketing and find out the parameters and he will let us know schedule for president's meeting

9. Open Floor – Devi reminded folks about the solar eclipse on April 8th. Caroline share link, <https://physics.sfsu.edu/event/solar-eclipse>

Adjournment: Time Approximate 10:30am