

**Staff Council Plenary Meeting
Minutes
Friday – February 9, 2024
9am-10:30am**

Present: Caroline Alcantara, Husam Erclyes, Daniel Fontaine, Kendra Harris, Paula Hsieh, Carlos Julio, Herman Lee, Chelsea McNutt, Mary Menees, Dylan Mooney, Janet Remolona, Devi Ruslani-Reyes, Anarose Schelstrate, Dominic Scicchetti, Duc Ta, Denzel Vaovasa, Mirna Vasquez, Samantha Ward, Ingrid Williams

CALL TO ORDER: 9:05am

1. Approval of the Agenda for February 9, 2024 – No BOX access
No agenda on box...
2. Approval of the Minutes for December 15, 2023 – No box access
Mary shared the minutes and it was accepted by acclamation.
3. Announcements from the Floor – Dylan announced that we have a new member, President Designee, Husam Erclyes – currently relations manager for downtown campus and he has been on campus for 23 years in different units and ranks, including the Bookstore. Husam has been downtown for 6 years and this semester he is teaching a class for CPAGE.

Reports

4. Chair's Report – UBC steering committee met on Monday which was basically a check-in meeting as they already had the agenda set. There will be a discussion on AS resolution and Ingrid will have a presentation on the volunteer separation program. No enrollment update until March but there will be a budget update. Dylan encouraged all to attend. The President's extended committee meeting will be next week and Sam will be attending with Dylan. Dylan shared that as of end of last year, we passed some resolutions and we haven't sent them out yet because we haven't yet solidified our "naming convention", nomenclature. He made a proposal but have not made a decision. We made a decision yesterday at ExCom and will send out resolutions. First will be thanking staff council members (001SP23) and will create a template with SFSU Emblem, post online for all to see, and send to those named. Also made a beginning request/list of possible presentations/speakers – procurement, ombuds person (Teddy Albiniaik) on the 23rd, Carleen Mandolfo (Academic Affairs).
5. University Reports (UBC, Senate, etc.) – non staff council committee reports.
Commencement Committee – Mary said she will be looking for volunteers. Ingrid sits on univ. com. in disability as an HR rep and suggested to invite someone from that committee (May Sun is chair of the committee). Daniel said he will reach out to her. Ingrid also sits in PSAC, chaired by Sophie and Miguel where they look at many issues on campus that involved the police (PSAC – public safety advisory committee) - reach out to Miguel. Janet and Mirna, Title IX, OCC, very academic freedom heavy, putting calendar together this semester. Ingrid said, let them get their agenda under wraps before they come speak with us.
6. Get to Know a Staff Council Member –

Mirna Vasques has been a staff member on campus for 18 years. She has a BA in Biology, an MA in Education plus a teaching credential. She started in ORSP, then grant administrator (2 years), PCard coordinator for 8 years. Lots of learning experiences along the way especially when it comes to interacting with people. It is very important to her to answer the phone at all times. She worked for COSE as an undergrad and learned a lot as a student. Worked for Health Equity Institute and then to Academic Senate where she has been for 4 years – lucky that she already had knowledge of systems, budget, etc. She learned during the pandemic and through zoom. In AS, changed to now having more staff members (Dylan, Samantha and Mirna), have 11 staff members. AS, they propose resolutions (it is not policy, its an ASK) and before it is very faculty oriented and now a little bit more diverse, have 5 standing committees. Caroline asked what happened to becoming a teacher and Mirna replied that as she was finishing her credential, the district was giving pink slips and at that time, she needed a solid job/paycheck.

7. Break Out Rooms

Close the Loop

8. Standing Committees Report Back (Approx. 10:15am)

Staff Enrichment – Anarose reported that they discussed the status of the SC Account and that still waiting for Ingrid. The Craft Fair event will be in LIB 121 on April 3rd, Wednesday from 9am to 3pm (set up from 8am to 9am) Dylan said the president’s office will sponsor a coffee event.

Mega Group – Denzel reported that they finalized their proposed bylaws and will add to next agenda. Apportionment sheet needs clarifying. Denzel asked Ingrid if she has an updated affirmative action plan. Ingrid said that it is being finalized and will post in website. Ingrid asked Denzel to email her for specifics.

Adjournment: Time Approximate 10:30am