

Staff Council Plenary Meeting
Minutes
Friday, March 24, 2023, Zoom Meeting, 9am-10:30am

Present: Caroline Alcantara, David Apelt, Paula Hsieh, Chanda Jensen, Carlos Julio, Ash Klein, Zay Latt, Herman Lee, Mary Menees, Dylan Mooney, Janet Remolona, Tony Robbins, Devi Ruslani-Reyes, Anarose Schelstrate, Dominic Sciuchetti, Jamil Sheared, Denzel Vaovasa, Samantha Ward, Ingrid Williams, Mirna Vasquez

Guests: Tawnie Peterson(SC Chair, Chico), Alessandro Russo (SC Chair, CSULB)), Ilene Ruesga (Co-chair, Stanislaus), Julie Woods (Treasurer,CSULB), Ann Kinsey (Vice-Chair, CSULB), Kristin Bonetati(Past chair, CSULB)

Absent: Kendra Harris

Meeting called to order at 9:05am

- 1) Approval of the Agenda for March 24, 2023
Accept agenda by acclamation.
- 2) Approval of Minutes from March 17, 2023, Meeting.
Minutes accepted by acclamation.
- 3) Announcements – Mary gave a shout out out to Ingrid for the lunch/staff recognition yesterday. Ingrid thanked all the volunteers.

Reports

- 4) Chair's Report – Dylan announced that UBC nominations are happening and there are 3 staff positions coming up for a 3 year term, nomination form shared on chat. Friday, March 31, is Cesar Chavez Holiday. The following week is WASC, Staff Forum will be in HHS 154, 11:15-12noon. Friday wrap up will be in LIB 121 at 11:30, all in-person meeting. The cost recovery steering committee will meet next week, final draft to go to UBC then to president for approval – still on time. Thank you to Staff Enrichment for the Bus Tour, awesome to be tourist.
- 5) University Reports – None

Presentation and Discussion

- 6) Dylan introduced guests and our SFSU Staff Council. He shared that we recently added a Communications role and that we would like to add a Treasurer role. We are interested in a treasurer and how that role functions on other campuses.

Ilene Ruesga (Stanislaus) has been in SC since 2014 and chair for 7 years and will step down – SC has been great and has Administration's support. SC present budget to President's office and get funding. They do Care Packages for students during finals and

they sell them for \$25 - use as fundraising and it pays itself, they make a little bit of money. COVID stopped events. They also sold poinsettias during Christmas but haven't done a whole lot recently. They have a treasurer who keeps track of expenses and has PCard - was made to get one. They have a big staff picnic - they ask for donations to do raffle (19 members go out and solicit donations), make money selling tickets for a dollar a ticket.

Tawnie Peterson (Chico) shared that they don't have a treasurer right now and they are funded through administration and hand out 7 awards. To fund awards for staff members, they do the following fundraising: See's Candies, olive oil, calendar/photos. They also do a bit of fundraising online – little effort for little work. These are good and easy fundraising. They partner with Butte County to adopt a family where they buy gift cards for a supermarket during the holidays.

Allesandro Russo is on his 2nd year as SC Chair and his focus is fundraising – they are the cheerleader for staff and they have the backing of HR and AVP of Admin. & Finance, they've been generous. They have events like "Spooktacular" where they have food for everyone and a costume contest. They also do See's Candies fundraising during Easter and Christmas Holidays. They collect gift cards for foster youth and children, meet with Santa and receive gifts. President's office gave them \$2K.

They have state funding and a foundation account. Starting Spring, Wednesday is staff day and they invite campus vendors to table. The Bookstore donates items and do giveaways. They are planning a "Wine Day" and a Hawaiian themed day.

Julie Woods, new as treasurer, shared past treasurer created a booklet that describes the positions. They do also do fundraising at local restaurants (Dominicos) and they found that restaurants are successful and easy way to make money. Their expenditures are from fundraising and Julie said that they are pretty much self-funded. Julie's goal is to have a fundraiser every month.

Ingrid asked if they get the 2K from Admin & Finance every year. 2K is for "Cherishing the Children" event. Funds that are raised are used to purchase the \$200 statuette for the staff of the year award. Julie, does marketing for social media, update facebook and Instagram, for community to raise funds that they know. Kristin is a SFSU Alum.

CSULB's Staff Council is under the umbrella of Admin & Finance. At Chico, they had their own accounts from the beginning. Tawnie shared that they are the only body that cheerleads staff and they have a dedicated staff member. Ingrid asked Tawnie to elaborate on how they get a staff dedicated for SC. SC staff is paid from general funds. Tawnie shared that they get \$25K a year from Administration to do events where the luncheon takes most of that money (14-15K), years of service and awards. Administration feel that staff are worth that money and the luncheon and awards do so much to boost morale. They do years of service and they include MPPs but don't

include admins above a 3. Anne Kinsey shared that the University removed the Staff Award and they created a Staff Council Outstanding Staff Award.

Julie shared that she uses her own Dept. PCard and uses the Staff Council chartfield/fund when she reconciles at the end of the month.

Ilene (Stanislaus), has dept. PCard. President would buy swag for staff, and they do year of service awards starting 5 years. Used to charge \$6 a person to help, but president didn't want that so they have to ask for more money.

Alessandro (CSULB), BEACH 23 initiative, develop for a professional development center for staff, part of working group. Tawnie (Stanislaus) shared that SC is under Admin and & Finance, but the SC Staff member reports to HR.

Mary asked if awards are funded by administration or fundraise for? Alesandro responded that it part of fundraising. On other campuses, Chico and Stanislaus, they are funded. Long Beach is also under HR.

Allesandro share that their current iteration of Staff Council has existed since 1992. There was a Staff Council from 1969-1983

Dylan commented, that San Marcos has a Center.

Question re raffle tickets – thought that wasn't allowed. Tawnie does it through foundation.

Janet asked where funds are housed? Tawnie - non gift money, state fund, and make sure they don't cross how things get done. 5% overhead, 8% non donation.

Kristin commented that employees just want to feel appreciated especially those "silent" tasks, custodians and gardeners. Campuses have definite hierarchy and folks at bottom feeling unappreciated. Encouraged folks to keep talking and bringing it up to those that listen and share with others.

Tawnie, got a shirt "do and dare" after pandemic with staff morale so low, went to admin and got money for a shirt. Little things that you do every month, goes a long way.

SFSU has 1 service award, faculty and staff, for 5 years through academic senate, relatively new. Ingrid shared that she was asked when she came to look into Staff Award. Ingrid feels \$4K is a lot to go to 1 person when there are so many. Dylan said it is an open nomination to whole campus (self nominate or nominated by someone else) – small committee to review and decide. \$4K to each, staff and faculty. Academic Senate, slow growth, used to have 1 seat and now have 3 (all university seats), enlarged to 1 seat per cabinet, 1 college, then library, now have 13.

Kristin said we all have holes to fill and it is a struggle to get all the representations. Tawnie from Chico shared 2 ways of recruiting - they go to all orientations, and every month, bring coffee to each building, free coffee that is donated by local coffee roaster. Tawnie also shared that when they sign people up, there is a form that supervisors sign that they allow their staff to do volunteer work for Staff Council. Coffee is for 1 hour, 1 member for every 35 other staff. Have not had problems.

Julie(LB) shared that when they have an event, they have a QR code for sign up. QR code goes to website.

Dylan proposed we should have a CSU wide Staff Council. Need a staff Trustee, others from other campus agreed!

New Business

7) Standing Committees Meet in Break-Out Rooms

8) Full Plenary Session – Report Back

Staff Enrichment –

Equity & Inclusion –

Policy & Procedure Review –

9) Open Floor Discussions

Meeting adjourned: 10:30am

Recorder: Anarose Schelstrate