



Staff & Faculty Payroll Calendar

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LEGEND

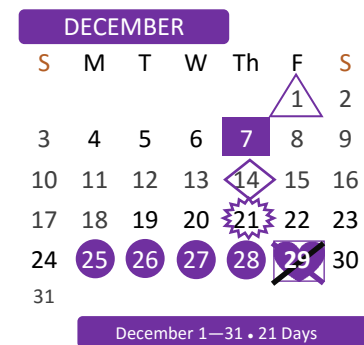
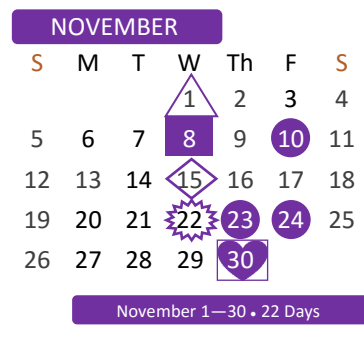
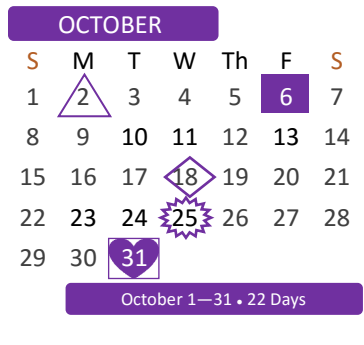
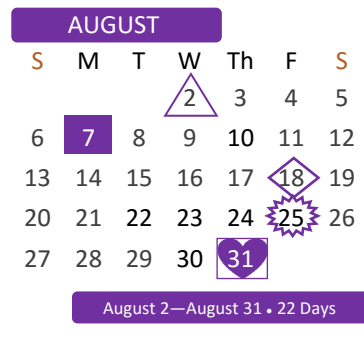
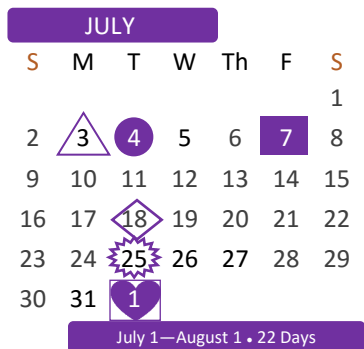
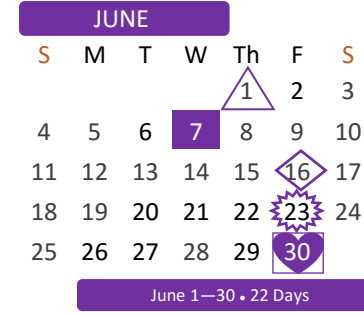
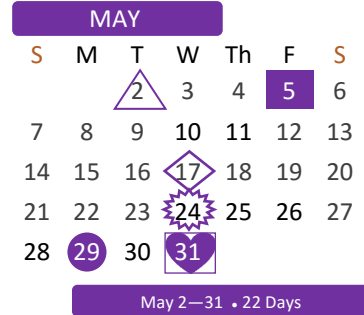
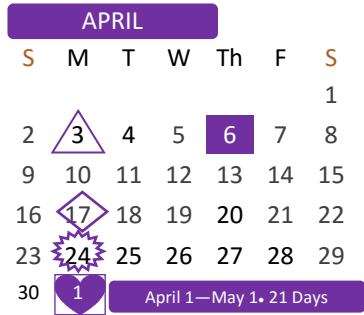
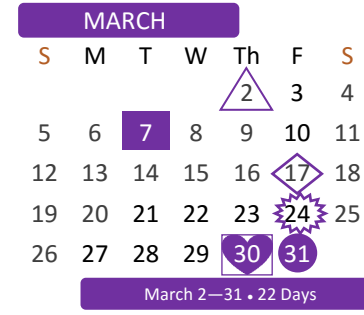
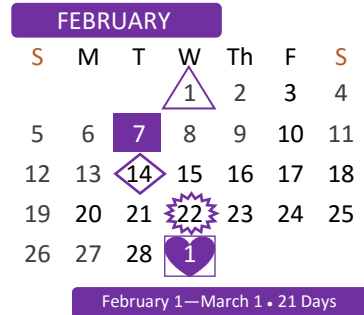
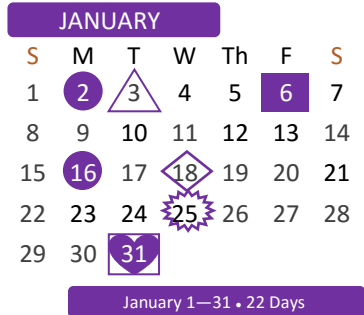
- AOC - Reconcile 672's with Payroll By
- Docks and E-TRAC Changes at Payroll Office By
 - * Any late docks, contact your Payroll Analyst immediately.
 - * Late submittals will affect timely pay.

- Employee Report Absences in SFSU Gateway By
- Absence Management Approval Deadline
- Payday
- Direct Deposit Posting Date
- Holiday
- Campus closure

*Pay for special consultants, students and hourly employees, as well as shift differential, stipend and overtime pay, is processed separately. Pay requests received in payroll by the due date will be paid by the 15th of the month.

HOLIDAY OBSERVANCES

- January**
 - New Year's Day January 2
 - Martin Luther King Jr. Day January 16
- March**
 - Cesar Chavez Day March 31
- May**
 - Memorial Day May 29
- July**
 - Independence Day July 4
- September**
 - Labor Day September 4
- November**
 - Veterans Day November 10
 - Thanksgiving November 23
 - Columbus Day November 24
- December**
 - Christmas December 25
 - Lincoln's Birthday December 26
 - Presidents' Day December 27
 - Admission Day December 28
 - Campus Closure December 29



** Campus Closure December 29, 2017. Employees may use a Personal Holiday, Vacation day, use ADO or CTO, or may elect to be "docked" on that date.