



The SF State Emergency Notification System is designed to notify you as soon as possible about a campus emergency via phone and e-mail. The information you provide will only be used in the event of an emergency or an occasional test of the system. The system also allows you to optionally identify an emergency contact to be used by the University.

Please return this form to Human Resources, Safety and Risk Management, ADM 252

Employee Name:	Employee Number:
Department:	

The University is not responsible for any charges you incur from sending or receiving calls/messages on your devices via the SF State Emergency Notification System

Enter your phone numbers:

Phone number and Area Code	Phone Type
Example: 415-338-1111	Direct Campus Line

Enter Secondary Email Address (NON SFSU):

Email Address:	
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In the event of an emergency, who would you like us to Contact:

Contact Name	***Relationship	Phone#	**Phone Type	Additional Phone#	Phone Type

*Required Information

** Phone types: Direct Campus Line, Direct Campus TTY, Cellular, Cellular TTY, Cellular Text, Dormitory, Home, Home TTY, Other, Pager 1,Pager 2

*** Relationship: Child, Domestic Partner, Friend, Other, Parent, Relative, Spouse

HR USE ONLY	

Thank you for taking this step to help the University communicate with you in case of an emergency.