INTRODUCTIONS

- NAME
- DEPARTMENT
- POSITION
- FUN FACT (ABOUT YOURSELF/ WHERE FROM)
<table>
<thead>
<tr>
<th>Name That Fact</th>
<th>SFSU History</th>
<th>Strategic Plan</th>
<th>Administration &amp; Leadership</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>30,000</strong></td>
<td>students, faculty &amp; staff</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>142</strong></td>
<td>SFSU Main Campus Size</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>124</strong></td>
<td>approximately 142 acres</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>2</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>20</strong></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>
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students, faculty & staff

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SFSU MAIN CAMPUS
SIZE
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BACHELOR'S DEGREES
124 academic areas of
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NCAA DIVISION II

NAME THAT FACT

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NCAA DIVISION II

20
PLACES TO EAT
STRATEGIC PLAN

• To stand up for our core values.
• To embrace change and adversity as opportunities.
• To encourage responsible citizenship and responsive leadership.
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- To encourage interdisciplinary intellectual community and exchange for students, faculty and staff.
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• To improve community partnerships and celebrate the successes that develop from those partnerships.

TOGETHER WE MAKE THE FUTURE HAPPEN

UNITED IN OUR PASSION FOR ACADEMIC EXCELLENCE, INTELLECTUAL DISCOVERY, CREATIVITY, CRITICAL INQUIRY AND EDUCATIONAL EQUITY

COURAGE
LIFE OF THE MIND
EQUITY
COMMUNITY
RESILIENCE
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- To empower students with an education that instills the value of sustainability and provides the ability to be innovative and nimble in confronting challenges.
- To model environmental sustainability on our campus that is exportable to our communities beyond the campus.
LUOLUO HONG
VP & Title IV Coordinator
Student Affairs & Enrollment Management

Enrollment Management
Registrar
EOP
Enrollment Mgmt. Tech
Financial Aid
Student Outreach
Undergrad Admissions
DPRC

Counseling/
Psychological Services
Student Health
Dean of Students
Student Involvement
Campus Recreation
University Police
Associated Students, Inc.
PARKING & TRANSPORTATION

TRANSIT

There are a number of transit options for getting to and from S.F State such as the S.F State free shuttle service, BART, and Muni bus service.

CAMPUS PARKING

S.F State offers parking for students, faculty and staff, and visitors. Parking permits are available for students, faculty, and staff.

BIKING

S.F State encourages biking as a commute option. For the safety of all members of the S.F State community, the core of campus is designated as a pedestrian only zone.

S.F State offers faculty and staff several programs to assist with the commute to campus.

Commuter Check
Emergency Ride  Home Program
PreTax Parking
When you call 1-800-367-7474, a professional LifeMatters counselor will listen to your concerns 24/7 and offer a variety of free services including:
- Counseling and psychological referrals and services available
- Financial consulting
- Legal consulting

Employees with disabilities who need reasonable accommodations are encouraged to register with the Disability Programs and Resource Center (DPRC).

http://access.sfsu.edu/content/employee-accommodations

The campus escort program, Campus Alliance for a Risk-Free Environment (C.A.R.E.) is a student security team supervised by our University Police Department. This service is available from sunset to midnight seven days a week.

parking.sfsu.edu/care-escort-program
EMPLOYEE UNIVERSITY

"INVESTING IN U"
together, we make professional development happen
eu@sfsu.edu

Employee University is a professional and personal development program for employees. The course instructors are primarily SF State employees. This program is designed to be responsive to the wishes of our employee population, and to create opportunities for learning. By engaging employees in the learning process, the University seeks to provide employees the means by which to advance their careers and personal lives.
UNIONS AT SFSU

UNIT 1: Union of American Physicians and Dentist (UAPD)
UNIT 2, 5, 7, 9: California State University Employees Union (CSUEU)
UNIT 3: California Faculty Association (CFA)
UNIT 4: Academic Professionals of California (APC)
UNIT 6: State Employees Trades Council (SETC)
UNIT 8: Statewide University Police Association
UNIT 11: UAW Academic Student Employees
UNIT 13: CSUEU - English Language Program Instructors
<table>
<thead>
<tr>
<th>Date</th>
<th>Holiday</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 1</td>
<td>New Year's Day</td>
</tr>
<tr>
<td>January 15</td>
<td>Martin Luther King Jr. Day</td>
</tr>
<tr>
<td>March 30</td>
<td>Cesar Chavez Day</td>
</tr>
<tr>
<td>May 28</td>
<td>Memorial Day</td>
</tr>
<tr>
<td>July 4</td>
<td>Independence Day</td>
</tr>
<tr>
<td>September 3</td>
<td>Labor Day</td>
</tr>
<tr>
<td>November 12</td>
<td>Veterans Day</td>
</tr>
<tr>
<td>November 22</td>
<td>Thanksgiving Day</td>
</tr>
<tr>
<td>November 23</td>
<td>Columbus Day</td>
</tr>
<tr>
<td>December 25</td>
<td>Christmas Day</td>
</tr>
<tr>
<td>December 26</td>
<td>Lincoln's Birthday (observed)</td>
</tr>
<tr>
<td>December 27</td>
<td>Presidents' Day (observed)</td>
</tr>
<tr>
<td>December 28</td>
<td>Admission Day (observed)</td>
</tr>
<tr>
<td>December 31</td>
<td>Campus Closure *</td>
</tr>
</tbody>
</table>
HUMAN RESOURCES

come say hi...

ADM 252 | hr.sfsu.edu | askhr.sfsu.edu | ph: 415.338.1872
hrwww@sfsu.edu | fax: 415.338.0521
HUMAN RESOURCES
NEXT STEPS...

SkillPort Training
Complete Required Training which could include:

- Information & Data Security
- Discrimination, Harassment and Retaliation
- Sexual Violence Awareness & Prevention
- Sex/Gender Discrimination, Harassment and Violence Investigations
- Conflict of Interest

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**Staff ID Card**
Visit Student Services Building to take picture & get ID card

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Visit Student Services Building to take picture & get ID card

Parking Permit
Contact Parking & Transportation
Phone:  (415)-338-1441
Email:  parking@sfsu.edu
HEALTH, DENTAL & VISION PLANS

HMO HEALTH PLANS:
Blue Shield Access+
Kaiser
Anthem Blue Cross
HealthNet SmartCare
HealthNet Salud Y Mas
UnitedHealthCare Alliance

PPO HEALTH PLANS:
PERSChoice
PERSCare
PERS Select

DENTAL PLANS:
DeltaCare, USA
Delta Dental

VISION PLAN:
VSP, Vision Service Plan
## Health Benefits Overview

### Enrollment & Eligibility

- Within 60 calendar days from date of hire
- At least 50% time base

### Eligible Dependents

- Spouse
- Domestic Partner
- Children
- Economically Dependent Child
- All under 26

### Required Documents

- Marriage Certificate
- State declaration of DP
- Birth/Adoption Certificate
- Affidavit of Eligibility of ED children
- SS numbers for all
<table>
<thead>
<tr>
<th>PPO</th>
<th>HMO</th>
</tr>
</thead>
<tbody>
<tr>
<td>High Flexibility</td>
<td>Limited Flexibility</td>
</tr>
<tr>
<td>No need to select a Primary Care Physician</td>
<td>Must select a Primary Care Physician</td>
</tr>
<tr>
<td>Annual deductible/maximum</td>
<td>No annual deductible</td>
</tr>
<tr>
<td>You pay a percentage of care, 20%</td>
<td>You pay a small co-payment</td>
</tr>
<tr>
<td>Ideal for those who need flexibility</td>
<td>Ideal for those who need to save $</td>
</tr>
</tbody>
</table>
DENTAL BENEFITS

DELTA DENTAL (PPO) | DELTA CARE USA (HMO)

Flexibility to choose & change dentist anytime
Employee pays 20% of costs
Deductible
Annual maximum

Designate a dentist within network or a dentist will be assigned
No charge for most services
No deductible
No annual maximum
VISION BENEFITS

VSP, Vision Service Provider

- Annual exam with $10 co-payment
- Pays up to $95 for frames every other calendar year ($115 for featured brands)
- $120 for contacts every other calendar year
- Video Display Terminal
- Claim forms necessary if Out-of-Network
- Automatic Family Coverage
IMPORTANT THINGS TO REMEMBER...

Vision and Dental are both Employer-Paid benefits—no cost to employee

Contact us with life events no later than 60 calendar days from the event (marriage, divorce, birth/adoption, etc.)

Ensure information on health card is correct

It may take up to 3 months to process Dental and Vision forms. If you need to use urgent services, contact Benefits

Ensure your plan has authorized your visit or procedure prior to using the services

Depending when forms are submitted and/or processed, an A/R may be established.
FLEX CASH

Additional taxable cash payment in lieu of health and/or dental insurance

Monthly Benefit:
Health $128
Dental $12

Must be eligible for health benefits

Must have a NON-CSU group coverage

Medi-Cal/Covered CA/GVT Subsidized health plans are NOT eligible
HCRA/DCRA

- Flexible Spending Accounts

Health Care Reimbursement Account (HCRA)

- Pre-tax dollars
- Use it or lose it
- Submit claims manually or online
- "FSA Visa Card"
- Enrollment must be within 60 days of appointment

Dependent Care Reimbursement Account (DCRA)

- Pre-tax dollars
- Use it or lose it
- Enrollment must be within 60 days of appointment
- Coverage eff. 1st of the month following enrollment
OPEN ENROLLMENT

- ONLY time to make changes
- Once a year (Sept - Oct)
- Coverage/price changes released
- Check www.calpers.ca.gov
- Effective January 1st of the following calendar year
LIFE & ACCIDENTAL DEATH & DISMEMBERMENT INSURANCE (AD&D)

- Employer-Paid only
- Provider: Standard Insurance Company
- Amount Varies by bargaining unit
- You can contact the Standard Insurance Co. to purchase additional voluntary insurance

<table>
<thead>
<tr>
<th>Unit</th>
<th>Life Ins.</th>
<th>AD&amp;D</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unit 1</td>
<td>$25,000</td>
<td>$25,000</td>
</tr>
<tr>
<td>Units 2, 5, 7, 9</td>
<td>$10,000</td>
<td>$10,000</td>
</tr>
<tr>
<td>Unit 3</td>
<td>$50,000</td>
<td>$50,000</td>
</tr>
<tr>
<td>Unit 4</td>
<td>$25,000</td>
<td>$25,000</td>
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<tr>
<td>Unit 8</td>
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</tr>
<tr>
<td>Unit 12</td>
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<tr>
<td>C99</td>
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</tr>
<tr>
<td>MPP</td>
<td>$100,000</td>
<td>$100,000</td>
</tr>
</tbody>
</table>
WORKER'S COMPENSATION

Provides medical, compensation, and vocational rehabilitation benefits if injured or ill due to a work related reason.

IF HURT ON THE JOB...
Emergency on or off campus: Phone 911
Non-Emergency: Go to Student Health Service
Notify your Department Chair

Contact Risk Management: 415.338.565
Pre-Designate Personal Physician on Biographical Data Sheet
[webpage link]

CONTACT:
Environment, Health, and Safety (EHS)
Email: sfehs@sfsu.edu
Phone: (415) 338-2565
DISABILITY/LEAVE PROGRAMS

Bereavement/Funeral Leave
Catastrophic Leave
Family Medical Leave
Industrial Disability Leave
Jury Duty
Lactation Rooms for Nursing Mothers
Long Term Disability
Maternity/Paternity/Adoption Leave
Military Leave
MPP Administrative Leave
Non-Industrial Disability Leave
Organ Donor Leave
Pregnancy Disability Leave

CONTACT:
Dao VanQuate
Leave Programs
415.405.3661
daovan@sfsu.edu
CalPERS
(California Public Employees Retirement System)

Automatic & Mandatory
New Members contribute 6.5%

CSU contribution for FY 17/18 (28.423%)
Formula: Based on service credit, age, and income

Vested after 5 years of service credit

myCalPERS Online Resource
You can visit: my.calpers.ca.gov

Membership status based on CalPERS entry date
PST
Part-Time, Seasonal or Temp Retirement Program

Eligible when NOT eligible for CalPERS
Work less than .5 or employed on an intermittent or temporary basis
If eligible for CalPERS, funds are rolled over to a 457 plan with Savings Plus

Employee Contribution ONLY: 7.5%
No Social Security contribution

Administrator: SavingsPlus-Nationwide
ADDITIONAL BENEFITS

Voluntary Retirement Savings Plans
Fee Waiver Program
California Casualty A+ Auto & Home Insurance Plus
Golden State Scholar Share College Savings Trust
Voluntary Life Insurance
Aflac Critical Illness Benefit
MET Law
US Bank
JOIN US FOR:

TEA...WITH BENEFITS!
A Monthly Information Session + Q&A with the Benefits Team