

## USEFUL HRMS DEPARTMENT QUERIES

### ROSTER

Query Name - Definition

SF\_STAFF\_ROSTER - Active Staff roster

SF\_STUDENT\_ROSTER\_BY\_DEPTID - Student/Hourly Roster "Reports To"

SF\_TL\_BY\_DEPTID - Reportable Time Approver

### TIME & LABOR

#### REPORTED TIME (1<sup>ST</sup> LEVEL)

Query Name - Definition

SF\_TL\_RPTD\_TIME\_BY\_DEPT - TL Reported Time by Dept.

SF\_TL\_REPORTED\_TIME\_BY\_SFSUID - TL Reported Time by SFSU ID (Single employee)

SF\_TL\_REPORTED\_TIME\_SUM - TL Reported Time Summary (Summary totals per employee)

SF\_TL\_REPORTED\_TIME\_NEEDS\_APPR - TL Reported Time needs Approval

#### PAYABLE TIME (2<sup>ND</sup> LEVEL)

Query Name - Definition

SF\_TL\_PYBL\_TIME\_BY\_DEPT - TL Payable Time by Dept.

SF\_TL\_PAYABLE\_TIME\_BY\_SFSUID - TL Payable Time by SFSU ID (Single employee)

SF\_TL\_PAYABLE\_TIME\_SUM - TL Payable Time Summary (Summary totals per employee)

SF\_TL\_PAY\_TIME\_SUM\_NEEDS\_APPRV - TL Payable Time Needs Approval

#### ABSENCE MANAGEMENT

Query Name - Definition

SF\_AM\_BY\_DEPTID - Absence Approver by Dept. ID

SF\_AM\_APPR\_STATUS\_BY\_DEPTID – Absence Approval Status by Dept. ID