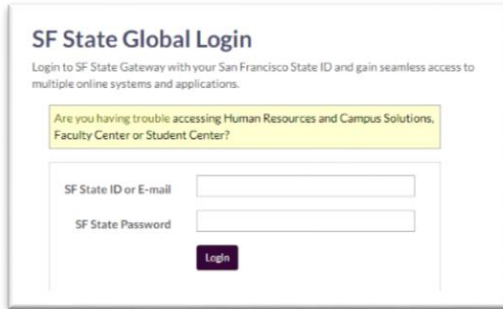


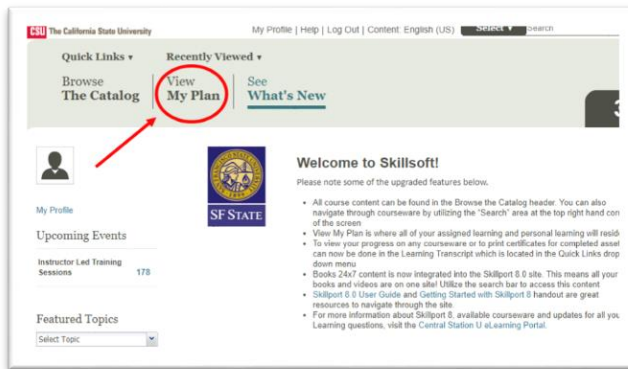
CSU Conflicts of Interest: Skillport Step-by-Step

1. Navigate to the CSU Skillport portal at <https://ds.calstate.edu/?svc=skillsport&org=sfsu>
2. Enter your login for the SF State Global Login

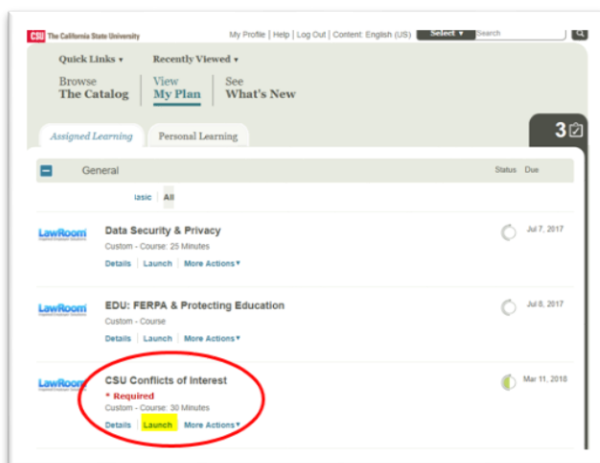


The image shows the SF State Global Login page. At the top, it says "SF State Global Login" and "Login to SF State Gateway with your San Francisco State ID and gain seamless access to multiple online systems and applications." Below this is a yellow box with the text: "Are you having trouble accessing Human Resources and Campus Solutions, Faculty Center or Student Center?". The login form consists of two input fields: "SF State ID or E-mail" and "SF State Password", followed by a "Login" button.

3. Click on "View My Plan"



4. Find the "CSU Conflicts of Interest" course. Click "Launch".

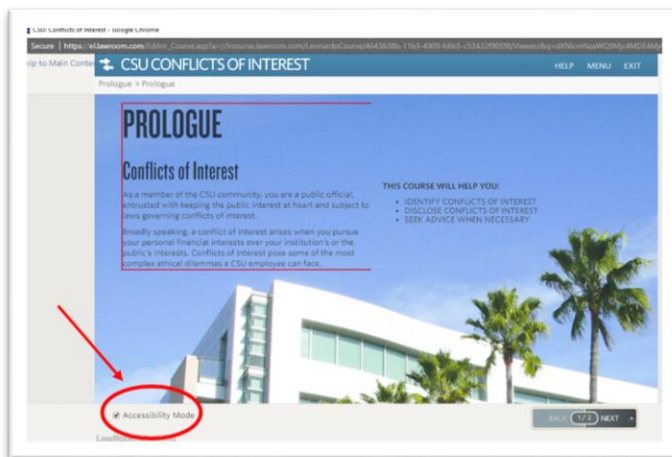


CSU Conflicts of Interest: Skillport Step-by-Step

- The course will appear in another pop-up window. If you have any technical issues during the course, you can click on the “Help” button located at the top of the pop-up window.



- To enable the “Accessibility Mode” available in the course module, check the checkbox towards the bottom of the window. This will enable screen reader software.



- For additional Accessibility assistance, please call the Skillport accessibility support line at 1-844-462-1278.
- For Skillport technical assistance, please navigate to their 24/7 Customer Service support line at: <http://support.skillsoft.com/>.
- If you have any further questions, please call the Human Resources’ main line at 415-338-1872 or email hrwww@sfsu.edu.